

Minutes

HOUSING OPPORTUNITIES COMMISSION OF MONTGOMERY COUNTY

10400 Detrick Avenue
Kensington, Maryland 20895
(240) 627-9425

Administrative and Regulatory Committee Minutes

October 23, 2023

For the official record of the Housing Opportunities Commission of Montgomery County, an open meeting of the Administrative and Regulatory Committee was conducted via a hybrid platform (a combination of in-person and online platform/teleconference) on Monday, October 23, 2023 with moderator functions occurring at 10400 Detrick Avenue, Kensington, Maryland beginning at 4:07 p.m. There was a livestream of the meeting held on YouTube, available for viewing [here](#). Those in attendance were:

Present

Frances Kelleher- Chair

Attending via Zoom

Pamela Byrd – Commissioner

Absent

Linda Croom - Commissioner

Also Attending

Chelsea Andrews, Executive Director
Kayrine Brown, Deputy Executive Director
Aisha Memon, General Counsel
Lynn Hayes

Meta Lim
Ken Silverman
Darcel Cox
Morgan Tucker

Also attending via Zoom

Elliot Rule

IT Support

Aries Cruz, IT Support

Commission Support

Alicia Black, Temp Assistant

Commissioner Kelleher provided opening remarks and introduced Commissioner Pamela Byrd. Commissioner Croom was necessarily absent.

APPROVAL OF MINUTES

The minutes of September 7, 2023 Administrative and Regulatory Committee meeting was approved upon a motion by Commissioner Kelleher and seconded by Commissioner Byrd. Affirmative votes were cast by Commissioners Kelleher and Byrd. Commissioner Croom was necessarily absent and did not participate in the vote.

DISCUSSION/ACTION ITEMS

1. Authorization to Approve a Homeless Preference for 42 Housing Choice Voucher Applicants.

Chelsea Andrews, Executive Director, provided an overview and introduced Lynn Hayes, Director of Housing Resources. Director of Housing Resources, introduced Meta Lim, Assistant of Director Housing Resources, who provided the detailed presentation. Staff recommended that the Administrative and Regulatory Committee join its recommendation to the Commission that the Executive Director, or her designee, be authorized to adopt the 42 new incremental housing choice vouchers policy for the Housing Opportunities Commission of Montgomery County and revise Chapter 4 of the HOC Administrative Plan.

Commissioner Kelleher asked staff questions regarding the preference/targeted selection of applicants for the 42 housing choice vouchers. Commissioner Kelleher did not fully support the information that was presented. A motion was made by Commissioner Byrd to move forward with the staff recommendations and outlined presented changes. Commissioner Kelleher voted against moving forward with staff recommendations and made a motion to move the item forward to the full Commission without the Committee's recommendation. Affirmative votes were cast by Commissioners Kelleher and Commissioner Byrd. Commissioner Croom was necessarily absent and did not participate in the vote.

2. HOC's 2024 Legislative Priorities

Chelsea Andrews, Executive Director, provided an overview and introduced Ken Silverman, Director of Government Affairs. Staff recommended that the Administrative and Regulatory Committee join its recommendation that the Commission indicate its support for the proposed Legislative Priorities for 2024. Staff addressed questions of the Committee. A motion was made by Commissioner Kelleher and seconded by Commissioner Byrd to support staff's recommendation to the full Commission. Affirmative votes were cast by Commissioners Kelleher and Byrd. Commissioner Croom was necessarily absent and did not participate in the vote.

Commissioner Kelleher adjourned the meeting at 4:50 p.m.

Respectfully submitted,

Chelsea Andrews
Secretary-Treasurer

/jlk